

# WORK PACKAGE SELF-ASSESSMENT REPORT<sup>1</sup>

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Work Package reference number and title	WP6 Dissemination
Work Package Lead Partner	UNI
Name of the responsible person	Dejan Rančić

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

*"This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein"*

<sup>1</sup> This form concerns quality issues of NatRisk project. WP leaders should complete this form twice a year, in consultation with other active members of the WP team, and submit the report by email to [s.priest@mdx.ac.uk](mailto:s.priest@mdx.ac.uk) and [natriskuni@gmail.com](mailto:natriskuni@gmail.com) by March 30th and Sept 30th each year. The reports will be reviewed by the Quality Assurance Committee and a short report will be prepared and submitted to the Project Management Committee.

## 1. Activities and achievements

Fill in the outputs/outcomes and indicators as per the Logical Framework Matrix of the WP during the review period. In the column “Achieved to date” describe all activities done in order to achieve the indicated output/outcome. Provide a short comment if necessary.

Outputs/ outcomes - LFM code	Indicator	Achieved to date	Comment
6.1 Dissemination plan created	- Dissemination plan	<ul style="list-style-type: none"> <li>- Strategy for dissemination activities is defined</li> <li>- Dissemination methods, tools and channels are defined</li> <li>- Target groups are identified</li> <li>- Key messages are identified</li> <li>- Dissemination calendar is created</li> </ul>	Finished by 07/03/2017
6.2 Promotion material created	<ul style="list-style-type: none"> <li>- Web site</li> <li>- Promotion materials</li> </ul>	<ul style="list-style-type: none"> <li>- Web site is created</li> <li>- Facebook profile is created</li> <li>- LinkedIn profile is created</li> <li>- Project's logo is designed</li> <li>- Promotion material is printed and distributed (brochure, poster, rollup, folder, notebook, pencil)</li> <li>- Project management platform is developed</li> </ul>	Finished by 09/12/2016
6.3 Student enrolment promoted			This activity is planned for the second year.
6.4 Trainings promoted			The beginning of this activity is planned for the M11 of the first year.

## 2. Problems encountered

Describe the main problems encountered and recommend a solution if possible

Outputs/ outcomes	Description of problem	Recommendation
6.1 Dissemination plan created	Dissemination plan is of crucial importance for successful dissemination. The most important thing was not to miss target groups and this task was very challenging as well as determination of project's key messages.	
6.2 Promotion material created	The biggest problem for this activity was to develop all promotional material, web-site, FB and LinkedIn profile as well as Project Management Platform in very short period of time.	

## 3. Changes

Present all changes to WP plans including postponing implementation deadlines

Outputs/ outcomes	Change of plan and likely implication for WP activities	Suggested actions	Date of notification to NatRisk coordinator
No changes.			

## 4. Brief summary

Summarize progress of activities against the implementation schedule (up to 100 words)

All planned activities from the LFM were finished on time: Dissemination plan is created and Promotion material is created (web-site, FB and LinkedIn profiles, Project Management Platform, logo, posters, brochure, rollup, folders, notebooks, pencils).

Summarize progress against specific objective indicators from the logical framework matrix (up to 200 words)

LFM matrix specifies following objective indicators for dissemination:

1. Web site developed since November 2016 - accomplished.
2. Dissemination Plan created by March 2017 - accomplished.
3. Promotion materials created since March 2017 - accomplished.

According to these indicators, it can be concluded that dissemination activities are performed successfully and on time.

Summarize main problems encountered and recommendations (up to 200 words)

As it was mentioned before, the main problem was to develop a lot of artifacts (web-site, FB and LinkedIn profiles, Project Management Platform, logo, posters, brochure, rollup, folders, notebooks, pencils) in a very short period, but we manage to overcome this by doubling efforts and time consumption for these activities.

Location, date

Nis, 20/03/2017

Signature

